



Results Moderation Policy

It is the College's policy that formally assessed work should be systematically moderated or double-marked, whichever is appropriate, and that anonymous marking is operated for all examinations and coursework. These procedures are designed to standardise marking and remove any unintended bias from the process.

- All formally assessed work must be systematically moderated or second marked. For moderation the sample should comprise 10% or a minimum of five scripts across the full spread of marks including high, middle and low performing student scripts, and for second-marking all of the scripts should be examined.
- Second-marking should be 'blind' to ensure that it is not unduly influenced by the first marker's marking.
- All non-anonymous student work must be second-marked.
- Dissertations should be marked by the dissertation supervisor and one other internal marker.
- Where there are conflicting marks arising from moderation or second-marking, the markers and moderators or first and second-markers should discuss the differences and agree a final mark. Where agreement cannot be reached the examination officer must be informed and he or she will appoint a third assessor. The results of all three assessments must then be considered by the examination officer to arrive at a final decision.
- Where the moderation process results in an agreed change of final module grades to the sample, this must be applied to all students within the cohort and not just the sample viewed.

Version	Author	Date	Updated items
V1	Farhad Keissarian	10 March 2017	N/A
V2	Farhad keissarian	10 March 2020	No change